DOL Announces Dates for **National Apprenticeship Week**: November 11-17, 2019

National Apprenticeship Week is a celebration of apprenticeship designed to showcase programs, facilities, and apprentices and highlight the benefits of apprenticeship in preparing a highly-skilled workforce to meet employers' talent needs. Check out the website and add your events [here](#). Let's make this the biggest year yet! More to come!

### Grants Management Corner

#### ASE Grantees - Contact Updates

ASE A/Rs and POCs indicated on the SF-424 included with the application - **please be aware that unless you have submitted additional program contacts to Apprenticeship.Grants@dol.gov, you are the only ones receiving this communication.** Please forward internally as appropriate, and be sure to send name, email, and grant role of additional people to that address. This must come from the "official" personnel. Thanks!

#### ASE Grantees - Don’t Forget to Complete your Fiscal/Administrative Online Training Modules

Please review the trainings below, but also check out the [new Live SMART Trainings coming soon](#)!
Grants Management Toolbox

For a deeper dive into all things grants management, the ETA Grants Management Toolbox can help. ETA resources include:

- The Uniform Guidance, 2 CFR Part 200 and 2 CFR Part 2900
- The Core Monitoring Guide
- The ETA Grantee Handbook
- Workforce GPS resources such as the Sample Memorandum of Understanding and Infrastructure Costs Toolkit and other resources for specific grant programs, including apprenticeship grants
- The SMART 3.0 Training and companion modules: strategies for administering grants around monitoring, accountability, risk mitigation and transparency

New Live SMART Training

While you can review the SMART training modules online, there is nothing like an interactive, live event! So mark your calendar, because ETA is hosting new, live SMART 3.0 trainings every Tuesday and Thursday from September 24 through November 19 (no October 10 session) at 2 p.m. EST. We kick off with an ETA Grant Management Overview-Readiness Assessment followed by Financial Management Procedures and Internal Controls.

If you haven't already created your free WorkforceGPS account needed to register, do so now to take advantage of these new and improved trainings! And register now!

- ETA Grant Management Overview - Readiness Assessment  
  Tuesday, September 24, 2019, at 2 p.m.
- Financial Management: Procedures and Internal Controls  
  Thursday, September 26, 2019, at 2 p.m.
- Sub-recipient Management and Oversight  
  Tuesday, October 1, 2019, at 2 p.m.
- Uniform Guidance: Cost Principles and Cost Classification  
  Thursday, October 3, 2019, at 2 p.m.
- Procurement and Contract Administration  
  Tuesday, October 8, 2019, at 2 p.m.
- Budget Management and Grant Modifications  
  Tuesday, October 15, 2019, at 2 p.m.
Technical Assistance Activities

Did You Miss the ASE and SAE Grantee Technical Assistance Webinar?

This September 11 webinar oriented grantees to the technical assistance (TA) planned over the life of the grants and kicked off grantees coaching and other key TA activities. Check out the recording and materials, including the Menu of TA Services and coaching contacts for your reference.

Be on the Lookout for our Next TA Webinar in October

This webinar will share the national vision for apprenticeship growth, explore the five elements of effective apprenticeship expansion, and introduce some upcoming TA designed to help you identify strengths and opportunities for growth to build skills that will help you succeed. More information to follow!

Resources for Apprenticeship Expansion

Apprenticeship Communities of Practice
The Apprenticeship CoP is a general apprenticeship site that contains a wealth of information to support state apprenticeship expansion.

And, soon to come - a CoP specific to the new ASE grants at ase.workforcegps.org! Stay tuned!!

A few key resource pages currently on the Apprenticeship CoP include:

- **Introduction to Apprenticeship**
- **Industry-Specific Resource Pages** to help you advance apprenticeship in advanced manufacturing; agriculture and food systems; construction; energy; financial services; health care; hospitality; information technology; and transportation, distribution, and logistics
- **Marketing and Outreach for Apprenticeship**

**New BLS 2018-2028 Employment Projections**

The Bureau of Labor Statistics (BLS) released updated long-term employment projections. These projections are the foundation of the BLS Occupational Outlook Handbook, which includes information about 568 detailed occupations in 325 occupational profiles, covering about 80 percent of the jobs in the economy. These occupational profiles highlight the job outlook, work activities, wages, education and training requirements, and more.

**Grants Management Resources**

- **ASE Grantee Orientation Webinar Recording and Materials**
- **ASE Grantee Orientation Package**
- **SAE Grantee Resources**
- **The DOL Grantee Handbook**

"Without a plan, even the most brilliant business can get lost. You need to have goals, create milestones, and have a strategy in place to set yourself up for success."

~ Yogi Berra