

Executive Summary

WIPS Training #5 - Troubleshooting

Date: 12/15/2020

Moderator(s): Marcy Hampton

Speaker(s): ASE/SAE2020/YARG Performance Staff

This series was developed to prepare Apprenticeship grantee reporting teams from Apprenticeship State Expansion Grant (ASE), State Apprenticeship Expansion (SAE2020), and Youth Apprenticeship Readiness Grants (YARG) grants to utilize the Workforce Integrated Performance System (WIPS) to report participant data. Check with your program to confirm the implementation date/s. If you have multiple awarded grants, they are considered active, and grantees should be operating and managing them concurrently.

This final installment of the five-part series will provide an overview of broad concepts provided so far, walk through the error resolution process, present all the resources introduced through the series and a Q&A session. Additionally, we hold a conversation with two grantees for their insights, tips and hints about reporting in WIPS for the first time.

Section Overviews:

- Introduction section reviews key concepts covered in previous sessions
- Accessing WIPS gives a broad overview of how to request an account and login to WIPS.
- DATA files recaps the schema and file format to upload, and edit checks which may appear as a result of your data upload.
- Edit Check Results goes over includes types of edit checks, and how to interpret edit check results and resolve resulting errors.
- A Brief Conversation is program personnel talking with two different grantees about their experiences with the WIPS transition, hurdles they faces and how they overcame them
- Resources and Wrapping it Up Sections encapsulate all of the many available technical assistance resources introduced to grantees in this series.

Run of Show

Introduction	
Accessing WIPS	4:27
Requesting access	5:07
DATA Files [upload instructions]	7:42
Schema to upload	9:23
How to upload	12:01
Edit Check Results	14:58
How to read edit checks	18:54
What causes errors?	20:15
A Brief Conversation	34:20
Resources and Wrapping it Up	1:02:35
Q & A	1:07:00